

Minutes

Pinebrook Bible Conference, Stroudsburg, PA
259th Meeting of the Board of Directors
10 September 2013

The Meeting started at 2pm with Chris Fellon leading us in a Prayer Time for Pinebrook.

1. Board Business

a. Quorum/Roll Call - Please Confirm Your Current Email Address

Present:	Chris Fellon- Vice-Chairman	cfellon@pachurchins.com
	Charles Bomgardner-Secretary	ctrrbomgardner@juno.com
	Pastor Mark Barninger	mbarninger@freedombfc.com
	Patrick Carl	orefieldsports@aol.com
	Gary Karch	gary_e_karch@ml.com
	Matthew Printz	printzm@gmail.com
	Nate Brosius-Pinebrook Dir. Of Operations	nbrosius@pinebrook.org
	David Allen - Executive Director of the BFC	DTA10@aol.com

Absent:	Pastor Charles Cole - Chairman	ccole.ebfc@verizon.net
	Darien Allen - Treasurer	dra82@aol.com
	Chris Merrick	merrifarm@aol.com

b. Approval of minutes 258th meeting of Pinebrook Board

Resolved, the approval of the minutes from the 258th meeting of the Pinebrook Board.

c. Old Business

i. Discussion/Acceptance of Pinebrook Vision Statement

Purpose: Pinebrook is a ministry of the Bible Fellowship Church whereby the disciples of Jesus Christ can be made, developed, and enhanced while serving the greater Christian community.

Mission: Preserving a refreshing environment where people are challenged to live for Christ.

Vision: Each Member should have a concept of a Pinebrook Vision by November Meeting.

Some things to consider are:

1. Financially stable
2. Continual renovation of the facilities
3. Continual growth of the Retreat Guests

2. Reports

a. Financial Report - Jay Reinhard

(14:40-17:30)

b..Projections (Rick Lockhart)

(14:45-15:00)

ii. Oct. - Dec. 2013 Registration Projections (Rick Lockhart)

(15:00-15:15)

Nate will give Rick's projections to be put in the minutes from today's meetings. 3% increase in rates for 2014.

iii. Dec. - Feb 2014 Projections (Rick Lockhart)

iv. Speakers / Summer Support Staff / Fair Value Compensation - the Finance Committee has worked on an initial proposal for this with a more formalized, more indepth version to be presented at the November Pinebrook Board Meeting.

(Rick Lockhart / Finance Committee / David Allen)

v. Rates - 3% increase for 2014 (Nate Brosius -Rick Lockhart)

b. Programming / Fichthorn Follow-Up Report- "Friends Of Pinebrook" - a subcommittee of Chris Fellon, Gary Karch, and David Allen was developed to work on the setup of this legacy initiative.

i. Marketing/Advertising/Publication - (Val Lockhart / David Allen)



MEET OUR EVENING SPEAKERS FOR 2014

Week One: Dr. Woodrow Kroll, Retired Bible Teacher and Director of Back to the Bible.

Affectionately known as "Wood", he was the radio voice of Back to the Bible heard on hundreds of stations around the USA and the world. He has written dozens of books, made fine videos of the Holy Land, spoken in dozens and dozens of Bible Conferences and, because of speaking dates, cannot even slow down in retirement. If you want to hear the Word opened, you want to hear "Wood".

Week Two: "Wonders of Science" with Dean Ortner. This series of scientific demonstrations has been presented live to over 8 million people and on international TV to more than three quarters of a billion people. More than 40,000 people are known to have accepted Christ as a result of the presentations. Thousands of these presentations have taken place in secular education settings reaching millions who might never otherwise have heard a gospel presentation.

Week Three: Dr. Jim Ayers, Professor and Department Chair, Church & Ministry Leadership Department, Lancaster Bible College. Probably known to many of you, I can tell you this: last summer in my Focus Groups Jim's was one of two names that was often repeated when asked for favorite speakers. He actually comes as a frequent speaker over the years and a real friend of Pinebrook and many of its people.

Week Four: Walt Wiley, founder and director of Winning With Encouragement Ministries. Walt has spent his adult life talking. A former Walk Thru the Bible seminar instructor and chaplain of the Atlanta Braves, Walt speaks and teaches regularly in various settings. His style is motivational, inspirational, Biblical, practical and peppered with lots of humor. He's a real winner.

Week Five: Dr. Ron Cline, Former President and Chairman of the Board of HCJB Radio.

I have been in the Bible Conference ministry for more than 40 years. I have heard so many "famous" speakers, they are almost uncountable! I must say that Ron Cline has to be in the top two or three! Ron and Barb have travelled the world many times over speaking to missionary groups, large gatherings of various kinds and many Bible Conferences and churches across the USA. Ron will take a simple thought and challenge you beyond belief. He is a speaker you absolutely do not want to miss.

Morning Bible Teachers: We are presently contacting five BFC pastors, *some of whom* will be first-time speakers at Pinebrook but we feel are the next generation of great pastors in the BFC. This combination of tried and true Bible conference speakers and our own BFC gifted Bible teachers promise to be a great combination next summer. Choose your week before you leave.

Special feature:

Helicopter rides

The mission organization Jungle Aviation and Radio Service (JAARS) has a helicopter they take to Bible Conferences and church Mission Conferences to promote their ministry. Their helicopter will be with us July 10—14, 2014. Pinebrook guests and friends will have an opportunity for a 6 minute flight for approximately \$28. The helicopter will be available on Saturday for area residents as well. JAARS does not charge us for this service; rather, they cover their costs by charging for the rides.

c. Manager's Reports

i. [Jason Repsher](#) Maintenance / Buildings & Grounds

1. Fellowship Hall work - painting, rear projection screens, new curtain layout on the back wall cutting down the back feed noise, organ moving into storage, piano staying up top, extension of the stage with a light kit for safety, redo of the stage rug by the end of 2013.
2. HB 23/24 renovations in preparation for 2014 summer conference

- 3. Pool Cover Work
- 4. Wood Burner Move

ii. Brian Brawley Food Service / Snack Shop / Koinonia Kafe' / Vending

1. Steam Kettle still needed; new ovens/stoves are working well.

iii. Gabby Brosius Office operations / Guest Services / H.R. / Finance / Donors
Customer Service / Website/ Summer Jr. Staff Recruiting - No Report

d. Directors Report

i. Personnel

Maintenance staff no new hires. Part Time changes - addition of Bev Brawley for front desk work letting another part timer go.

(1) Staff Programming / Training

(i) I encourage each Board Member to schedule a Tuesday Koinonia service sermon/devotional in the Fall. Please contact Val Lockhart to schedule.vlockhart@pinebrook.org

(2) Professionalism / Excellence

(a) Leading From Your Strengths Series

(3) Extracurricular programming

Extracurricular programming - John Maxwell series, Freedom Festival May 3rd

e. Committee Reports

i. Personnel

(Charles Bomgardner; Charles Cole; Chris Fellon)

Personnel - policy work needs to occur; have a written report by November Meeting

ii. Finance

(Darien Allen; Gary Karch; Matthew Printz)

Finance - still working on the Fair Value Compensation

iii. Guest Relations

(Mark Barninger; Charles Bomgardner; Patrick Carl)

Guest Relations - mission statement for this committee; most visible items are planned to be worked on.

iv. Infrastructure

(Patrick Carl; Mark Barninger; Matthew Printz; Gary Karch; Chris Merrick; (Jason Repsher))

Infrastructure - discussion of the maintenance position and what has been accomplished. Leading of teams has been addressed by cautioning of removal from his job. His personality has been in compliance with what is required of his position.

3. New Business

a. Committee Assignments

i Discussion of Committee Purpose, Mission, Vision Statements

ii. Personnel

a) Complete Review of personnel handbook and polices as it relates to working policy, benefits, HSA, etc.

iii. Finance

a) Prepare Budget for 2014

b) In conjunction with the Director of Operations, seek the most advantageous approach to achieving Point of Sale equipment/setup/implementation for Guest Services, Snack Shop, Koinonia Kafe' and Dining Hall.

c) Is integration with Quickbooks worth the expense/effort?

iv. Guest Relations

a) Consult with the Director of Operations, Office Manager, Registrar/Conf. Host, and Food Service Manager and Programming & Publications Sup to review and critique, the successes, failures and barriers in programming, amenities, services, customer care level, and/or other areas related to Guest Services and make full recommendations to increase "the experience" of our guests as it relates to the pursuit of excellence.

v. Infrastructure

a) Consult with the Maintenance Supervisor and Director of Operations, reviewing and critiquing, the successes, failures, and barriers in facilities, equipment, operations, and/or other areas related to the infrastructure, making full recommendations to increase the success of Pinebrook's overall functionality capabilities, needs, and pursuit to excellence.

- c. Establish Committee Meeting Dates
 - i. Personnel Committee / /
 - ii. Guest Relations Committee / /
 - iii. Finance Committee / /
 - iv. Infrastructure Committee / /

4. Other Unscheduled New Business

- a. Note: Nate and Gabby will be on vacation from October 1st - October 21st but may be reached via:
 - WV House: 304.591.6306 or Via email: nbrosius@pinebrook.org Gbrosius@pinebrook.org
 - Or, come on down a sit a spell! :)
- b. Open Floor
- c. Establish Next Board Meeting Date: 11/12 /2013 - Meeting will not include Departmental Reports. Nate would like to focus on achieving the completion of:
 - 1) Pinebrook's Purpose/Mission/Vision Statements
 - 2) Individual Committee Purpose/Mission/Vision Statements
 - 3) Committee Assignments Reports
- d. The D.O.O. requests that all committee's function with due diligence to prepare for the November 12th Meeting.
- e. See attached agenda for 11/12/2013 Board Meeting.

5. Adjournment/Prayer

Nate and Gabby will be on vacation Oct 1 - 21 in WV.

The meeting ended in prayer by David Allen at 5:15 pm.

