

Minutes

Pinebrook Bible Conference, Stroudsburg, PA
253rd Meeting of the Board of Directors
27 March 2012

Roll Call:

Present: Charles Bomgardner, Secretary; Alva Cassel, Chairman; Wayne Chadwell, Charles Cole, Vice Chairman; Leroy Herb; Gary Karch, Hans Waldvogel
Non-Voting: Nate Brosious, Interim Director
Absent: Robert Zentz
Board Member Emeritus – Kermit Gehman
Guests: David Allen, Executive Director BFC

The 253rd meeting started at 1:10pm.

Chairman Alva Cassel presented a devotional about the impact of a ministry of Pinebrook can have on generations of people for God trusting that as they come on the Pinebrook grounds they see the Lord!!

Charles Cole led us in prayer for the impact of the Pinebrook ministry on the guests, logistics of workers for the weekends, and Bert Brosious' health.

1. Administrative Duties:

1.1 Review of Minutes: Meetings #252

Resolved, that the Meeting #252 minutes be approved.

1.2 Selection of New Pinebrook Board Members for the immediate future. We need to obtain more Pinebrook Board Members replacing departed Board members to move forward.

2. Composition of the Board

2.1 The Pinebrook Board will select members to serve on the Board who have a heart for Pinebrook and can provide valuable assistance to the board.

2.2 The number of members will be determined by the Director after consultation with the BFC Executive Board.

2.3 Members will be presented to the BFC ExecBd for ratification to a three year term of office before beginning service on the board.

2.4 Because of the various ministries of Pinebrook Bible Conference, the Board shall be composed of persons with at least two-thirds who are members in good standing of a Bible Fellowship Church and the remaining persons must be in sympathy with the Articles of Faith and be members in good standing of a Bible-believing church.

2.5 When a vacancy occurs, the Board shall appoint a replacement, subject to ratification by the BFC ExecBd.

2011	2012	2013
Jonathan Arnold Charles Cole Gerald Schlonecker Hans Waldvogel	Carl Aekerman Wayne Chadwell Brian Cooper Gary Karch Robert Zentz	Charles Bomgardner Alva Cassel <i>Jay Fasnacht</i> Leroy Herb

2.6 The members of the Pinebrook Board will serve for three years in three classes.

2.7 At the last meeting of the year the Governance Committee will recommend a slate of nominees for the next class.

Resolved, that we accept the resignations of Bob Zentz(immediately), Alva Cassel(immediately), and Hans Waldvogel (effective after Annual Conference).

Resolved, that Darien Allen, Patrick Carl, and Justin Ashcraft be approved as new Pinebrook Board Members pending BFC Executive Board ratification.

Pinebrook Board discussion about communication to the Board: The document that was given by the Executive Board Chairman during the summer of 2011 called the 6 areas the Board serves within the confines of the ministry will serve as an explanation of what the new Board structure. Nate explained his appreciation for the input from the Pinebrook Board and appreciates the interaction within email with the Board. Nate also is encouraging us to ask questions as often as needed to better the Pinebrook Ministry.

Resolved, that the Hiring, Firing, and Salary Distinctions of the Managerial Positions at Pinebrook are the responsibility of the Director and the Personnel Committee jointly and the Director is responsible for the Hiring / Firing of all other positions.

Resolved, the members of the Pinebrook Board will draft an agreement for the communication and function between the Pinebrook Board and the Director to approve or suggest at our next meeting.

List

- Budget, Monthly Income/Accts Payable Reports
- Hiring / Firing / Salary for the Personnel Committee
- Ministry changing directives from the Exec Board
- Major purchases that affect the Infrastructure, Kitchen, and /or Guest Relations areas of Pinebrook

2. Reports

Director's Report – Nate Brosious, Interim Director

Road's Project – Local paver will do all potholes and skin 2 areas (NB & VB) for \$3,000. Blacktop sealer will seal most of in camp area for around \$4,000 and line painter (\$700) will come in and paint lines in the large parking areas.

Snack Shop Changes – POS system will be obtained to better utilize the menu and make the guest experience 60% more efficient.

A/V Equipment will be bar coded and checked in and out to better utilize where and when this equipment is used.

More stone made be needed in Cabin Circle.

Work on the sewer plant is continuing to empty the sludge tank.

Phones have been extremely busy with people inquiring about vacancy.

Infrastructure Giving Project is kicking off to gain dollars for the Infrastructure needs of Pinebrook.

Evaluation Forms have been placed, password protected on the website. This will cut down on mailing of evaluation forms to the various people with whom we would like to receive evaluations.

Committee Reports – Missions Statement for 2012

- Finance Committee – Gary Karch (Chairman), Wayne Chadwell, Bob Zentz – no report
- Personnel Committee - Alva Cassel(chairman), Wayne Chadwell, Hans Waldvogel, Charles Bomgardner – no report
- Guest Relations Committee - Charles Cole(chairman), Charles Bomgardner, Bob Zentz – no report
- Infrastructure Committee – Charles Bomgardner(chairman), Leroy Herb, Gary Karch – no report

3. Old Business – report given by John Vandegriff
 - 2012 Summer Conference Update – fair to mid level for registrations
 - 2012 Senior Saints Retreat – totally setup with same speakers from last year.
 - 2012 Hymn Sings – leaders are set for the rest of the year.
 - 2013 Summer Conference Update – From Mtg #252 "2013 Summer Conference Speakers need to be done before the end of May 2012."
 - 2013 Sportsmans Retreat – 2014 speaker set as Barry Kauffman's son
 - 2013 Pinebrook Ladies Retreat – suggestion on speaker from David Allen
 - 2013 Senior Saints Retreat – same speakers will be asked for this retreat.
 - 2012 Summer Staff Update – Joel Klase – Senior Counselor, "Summer pastor to the Summer Staff"; 30 people applied;
4. New Business
 - Neil Fichtorn Discussion – The Pinebrook Board had a discussion of the direction of the Pinebrook Ministry attempting to gain Board Agreement in the Target Group and Pinebrook's Mission or Purpose Statement led by Neil Fichtorn. A couple suggestions were given for the start of the change that may be needed: Change needs to be thought out and focused appropriately; Use Annual Conference to Wow the Pastors and leaders of the denomination.

David Allen closed in prayer at 5:15pm thanking God for the almost 40 years of service from Alva Cassel for the Pinebrook ministry in various roles.

Next Meeting Date: June 12, 2012

Respectfully Submitted, Charles Bomgardner Secretary